



April 16, 2012

Dear Mutual Aid Providers:

The California Fire Assistance Agreement Committee, along with the FIREScope BOD's Steering Group and work Group, has conducted their yearly review of the California Fire Assistance Agreement (CFAA).

Effective April 1, 2012, all topics and information below represent the most recent changes, updates, or additions to the exhibit portion of the agreement.

Please pay careful attention to following information and familiarize yourself with the changes and updates. This information will assist you with a better understanding of the rates, terminology, methodology, and formulas in which your agency will be reimbursed under the terms and condition of the agreement.

EXHIBIT A – GENERAL

Page A-1 CFAA Intent Statement

It is the intent of the signatories to the CFAA to compensate California Fire and Rescue Mutual Aid System Agencies for the cost of assisting the State of California and the Federal Fire Agencies. The rates, methodologies, and formulas in the agreement are intended to provide for such costs. The compensation shall be consistent with the California Fire and Rescue Mutual Aid System Agency's normal internal business practices and any existing MOU/MOA or governing body resolution, which supports those business practices.

Page A-2 Actual Administrative Rate Update Requirement

California Fire and Rescue Mutual Aid System Agencies that develop an Actual Administrative Rate must review and update their rate by the date set annually by the committee. This date will be listed in the Annual Rate Letter.

EXHIBIT A – PERSONNEL REIMBURSEMENT

Page A-3 Section A-2:

Civilian employees are now required to complete the Form F-78 for actual hours worked instead of the Form F-42, as referenced throughout Exhibit A.

Section A-8:**Formula for Base Rate****Base rate formula for Engine Company personnel and Overhead at or below Strike Team/Task Force Leader Trainee**

(AD-F(0.667) + CAL FIRE Fire Apparatus Engineer base rate) / 2

Numerical Calculation Example: $23.04 \times 0.667 = 15.37 + 17.51 = 32.88 / 2 = 16.44$

Base rate formula for Overhead at or above Strike Team Leader/Task Force Leader

(AD-H(0.667) + CAL FIRE Fire Captain base rate) / 2

Numerical Calculation Example: $28.16 \times 0.667 = 18.78 + 21.38 = 40.16 / 2 = 20.08$

EXHIBIT A – ENGINE COMPANY AND TACTICAL WATER TENDER STAFFINGSection A-10:**Clarification of Water Tender Staffing Maximum**

Engine company staffing shall not be less than three (3) or a reimbursable maximum of four (4). The State of California or the Federal Fire Agencies will reimburse based on the actual classifications responding, not to exceed one Company Officer, one Apparatus Operator, and one or two Firefighters. Tactical water tender staffing shall be reimbursed based upon the actual classifications responding, not to exceed two Apparatus Operators or one Company Officer and one Firefighter. Personnel filling engine company or tactical water tender positions shall be certified at the appropriate level per Wildland Fire Qualification NWCG 310-1 Sub System Guide, or the California Incident Command Certification System (CICCS).

EXHIBIT A – REIMBURSEMENT – SUPPORT EQUIPMENT AND PRIVATELY-OWNED VEHICLESSection A-20:**Use of IRS standard mileage rate for POV**

The State of California or the Federal Fire Agencies shall reimburse California Fire and Rescue Mutual Aid System Agencies for use of agency support equipment or private vehicles provided in conjunction with requested personnel. Reimbursement shall be calculated on a daily basis for local jurisdiction support equipment at the rate established by the Committee for the type or category of vehicle used. Privately-owned vehicle rates will be reimbursed on a per mile basis according to the current Internal Revenue Service (IRS) standard rate for business miles. Such reimbursement shall be considered as covering all reimbursement related to use of such vehicles except as provided

in the Reimbursement of Emergency Apparatus Loss or Damage section of this agreement, Paragraphs 37 through 39.

EXHIBIT A – REQUESTING REIMBURSEMENT

Page A-10-11 Sections A-29 – A-34

Requesting Reimbursement Time Frames

The number of days allowed for each step in the reimbursement process was clarified to reflect “calendar” days, not business days.

EXHIBIT G – FEDERAL INCIDENTS OUTSIDE CALIFORNIA

New Exhibit. Outlines the procedures to secure reimbursement for the provision of personnel and local government-owned emergency apparatus ordered for use on Federal incidents outside the State of California.

The exhibits are ready for viewing and downloading on our website at:

<http://webauthoring/FireandRescue/Documents/Reimbursement%20Documents/2009-2013%20CFAA%20Updated%20Exhibits%204-1-2012.pdf>

If you have any additional questions or need clarification on the above information, please contact Lori Lopez at lori.lopez@calema.ca.gov or by phone at 916-845-8722.

Thank you always for your continued support of the California Fire Service and Rescue Emergency Mutual Aid System.

Sincerely,

original on file

KIM ZAGARIS
State Fire and Rescue Chief